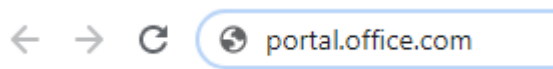


Logging onto Microsoft 365 as a Student

Step 1

Type portal.office.com in the search bar.



Step 2

Sign in

You sign into Microsoft 365 using the following credentials.

Type the username and click on Next

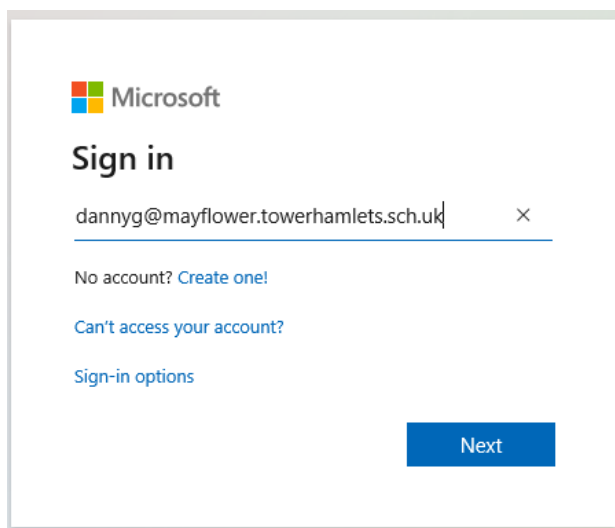
Username

This will be your school computer username. Your username will be your First name followed by the first letter of your last name. For example for Danny Grant the username will be **DannyG**. You also need to add the school email suffix at the end when typing your username.

%School Computer Username %@mayflower.towerhamlets.sch.uk

Example

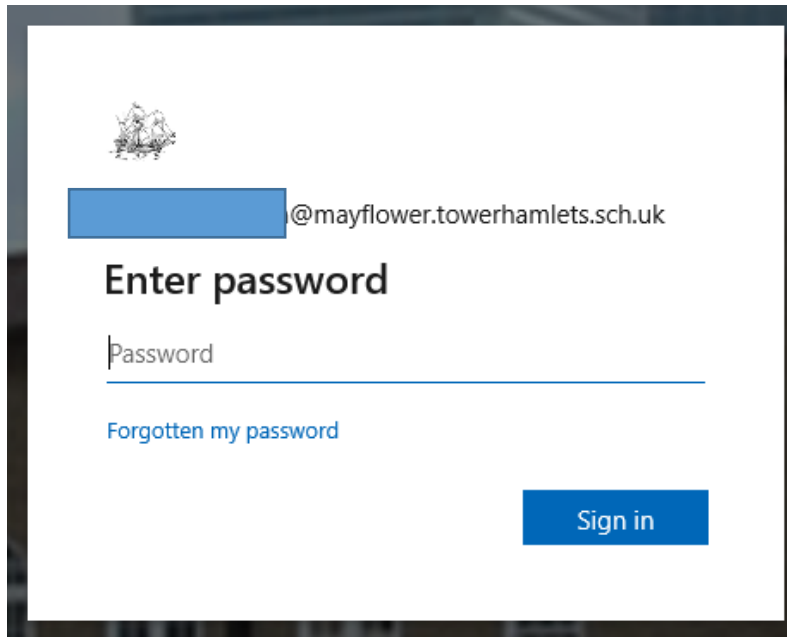
dannyg@mayflower.towerhamlets.sch.uk



Password

Enter Password and Click Sign in.

Your password will be **mayflower**



The screenshot shows a login interface for an email account. At the top left is a small crest logo. Below it, the email address is partially obscured by a blue box, followed by "@mayflower.towerhamlets.sch.uk". The main heading is "Enter password". Below this is a text input field with the placeholder text "Password" and a blue underline. Underneath the input field is a blue link that says "Forgotten my password". At the bottom right, there is a blue button with the text "Sign in".